

**SPECIAL APPOINTMENTS PANEL
(CORPORATE DIRECTOR: LIFELONG LEARNING)**

Minutes of the Special Appointments Panel (Corporate Director: Lifelong Learning) held in the Cabinet Room, County Hall, Ruthin on Wednesday 10th December at 11.00 a.m.

PRESENT

Councillors H. H. Evans (Chair), J. Bellis, J. A. Davies, T. R. Hughes, M. M. Jones and D. I. Smith.

ALSO PRESENT

Acting Chief Executive, Interim Corporate Director: Lifelong Learning, Head of Personnel, Personnel Officer (L. Jones) and County Clerk together with L. Judd

APOLOGIES

Apologies were received from Councillors J. Chamberlain Jones and R. W. Hughes.

1 URGENT MATTERS

There were no urgent matters.

2 MINUTES

The Minutes of the Special Appointments Panel held on 6th October 2008 were submitted.

***RESOLVED** that the Minutes of the Special Appointments Panel meeting held on 6th October 2008 be approved as a correct record and signed by the Chair.*

EXCLUSION OF PRESS AND PUBLIC

***RESOLVED** pursuant to Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 12, 14 and 15 of Part 4 of Schedule 12A of the Local Government Act 1972.*

3 APPOINTMENT OF CORPORATE DIRECTOR: LIFELONG LEARNING – SHORTLISTING

Members then considered eight applications received that had been circulated to them. The Councils' consultant explained the nature of his role and how the recruitment had proceeded. The consultant presented curriculum vitae and a written report on each

candidate, summarising recent career and motivation to apply, relevant skills and experience and a summary and recommendation.

Members considered the merits of all applications and topics for questions and presentation.

RESOLVED

- (i) that candidates 1, 2, 3 and 4 proceed to the Assessment Centre to be held on 15th December 2008.*
- (ii) that at the conclusion of the Assessment Centre the Panel reconvene to consider the outcome of the Assessment Centre, receive presentations from the candidates, identify those candidates to proceed to final interview by Council on 16th December and determine questions and the interview timetable.*

The meeting concluded at 1.10 p.m.